

## **NPC SOUTHWEST USA CHAMPIONSHIPS**

**PLANO EVENT CENTER  
MAY 4, 2024**

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### **TIMES**

#### **Prejudging Show**

**8:00 am - 3:30 pm**

End times are subject to change, based on how many competitors are in the show.

There will be a brief break in between these shows to set up for the Finals Show. Keep in mind, based on how large the show is, there may not be a break at all!  
We will begin seating for the Finals show at 4:30pm.

#### **Finals Show**

**4:30 pm - 11:00 pm**

End times are subject to change, based on how many competitors are in the show.

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### **WEBSITE**

Please visit our website for Times, Hotel & Other event Information.

[TexasBodybuildingContests.com](https://TexasBodybuildingContests.com)

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### **SHOW MANAGER**

**Steve Straka | Show Manager**

**Vision Star Entertainment, Inc.**

Texas Bodybuilding Contests & USA Fit Games

[Steve@USAFitGames.com](mailto:Steve@USAFitGames.com)

If you have any questions regarding onsite booth set-up or questions about sampling your product, please reach out to Steve for assistance.

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## **HOTEL**

**Holiday Inn Express & Suites Dallas-Plano North**  
[3340 N. Central Expressway, Plano, TX 75074](#)

**[Reserve Your Room Here](#)**

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## **SET UP / MOVE OUT TIMES**

### **VENUE**

**Plano Event Center**  
[2000 E Spring Creek Pkwy, Plano, TX 75074](#)  
Collinwood Hall

### **SET UP TIMES**

#### **FRIDAY MAY 3**

**1:00 pm - 6:00 pm**

When you arrive, you can park and bring your items in through the front doors of the convention center. Steve will be onsite to assist you with finding your booth, and he will also give you your vendor badges for your booth workers.

#### **SATURDAY MAY 4**

**7:00 am - 8:00 am**

When you arrive, you can park and bring your items in through the front doors of the convention center. Steve will be onsite to assist you with finding your booth, and he will also give you your vendor badges for your booth workers. Your booth must be set up before the doors open to the general public at 8:00am.

## **MOVE OUT TIME**

### **SATURDAY MAY 4**

Immediately following the closing of the show. Closing time cannot be determined since it is a LIVE sporting event.

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## **YOUR BOOTH INCLUDES**

### **10×10 booth**

- Pipe & drape (back of your booth – pipe & drape is 8ft tall)
- (1) 6ft skirted table
- (2) chairs
- (1) trash can

### **10×20 booth**

- Pipe & drape (back of your booth – pipe & drape is 8ft tall)
- (2) 6ft skirted tables
- (4) chairs
- (1) trash can

### **20×20 booth**

- Pipe & drape (back of your booth – pipe & drape is 8ft tall)
  - Up to (4) 6ft skirted tables
  - (8) chairs
  - (1) trash can
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## **FLOOR PLAN**

Need to see where your booth is located?

Check out our floor plans under the Sponsors & Vendors area of our website –

<https://www.texasbodybuildingcontests.com/vendor-booth/>

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## SOCIAL MEDIA GRAPHICS



MAY 4, 2024  
PLANO, TX



WELCOME!



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### ADDITIONAL ASSISTANCE

If you are in need of any rental items for your booth (including additional tables, chairs, signage, etc) or need to ship something in for the event please contact Steve Straka [Steve@USAFitGames.com](mailto:Steve@USAFitGames.com). He will assist with getting you in touch with our preferred vendor who handles all our shipping/receiving and rental items for our events.

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### WIFI & ELECTRICITY



If you are in need of wifi or electric at your booth those items can be purchased during setup with the venue. You can reach out to Steve directly to make sure he is aware of your request, and you can also find him on-site while you are setting up to arrange.

[Steve@USAFitGames.com](mailto:Steve@USAFitGames.com)

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## VENDOR BADGES

Your allotted amount of vendor badges will be available for pick up during vendor set-up on Friday **or** the morning of the event. Steve Straka will have your Vendor Badges available while you are setting up Friday. On Saturday morning, stop by the **Will Call booth** at the venue entrance to pick up your badges. For questions regarding your vendor badges, please reach out to Steve.

[Steve@USAFitGames.com](mailto:Steve@USAFitGames.com)

### # of Badges You Receive:

Presenting Sponsor - 12 Badges

Title Sponsor - 10 Badges

VIP Sponsor - 8 Badges

10x20 Booth - 6 Badges

10x10 Booth - 4 Badges

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## SAMPLING GUIDELINES

**\*\*\*If your company does not involve food or beverage related products you may ignore this section.\*\*\***

**If you plan on sampling or selling any food/beverage related products at the SW USA event on May 4th, you need to take action with the City of Plano Health Dept.** If you are questioning if you need a permit or not please contact the health dept directly. We would hate there be an issue onsite and you get fined by the health dept or asked to leave. **Food samples that are pre-packaged prior to entering Plano Event Center and DO NOT require temperature control, DO NOT require a temporary food permit.**

You will find 3 different informational documents below from the City of Plano regarding

their health regulations and expectations. The last document is the actual permit you will need to complete and submit to the City of Plano Health Dept. Contact information is also listed below for you.

[Food Safety Guidelines](#)

[Temporary Food Permit Vendor Checklist](#)

[Temporary Food Permit Application](#)

### **The City of Plano Health Dept.**

**Phone: (972)941-7143**

**Website: <https://www.plano.gov/346/Temporary-Food-Events>**

### **Standard Sampling Requirements & Permit Info**

- Food samples that are pre-packaged prior to entering Plano Event Center, but DO require temperature control, meaning the product has to be held hot or cold, DO require a temporary food permit.
- Food samples that are not pre-packaged prior to entering Plano Event Center, regardless of temperature control, is considered food handling and requires a temporary food permit.
- All food samples are 2 oz.

**\*\*\*If you are required to obtain a permit, then you will be required to have proper sanitation requirements set up in your booth for the duration of the event. The sanitation items they may require are detailed out in the documents above and we will have some supplies onsite for anyone who may be missing something.**

### **Vendors Selling Food Items Info**

- Vendors are permitted to sell pre-packaged food items that DO NOT require temperature control and are intended to be consumed at a later date without a temporary food permit. For example: Vendor is selling pies, dip mixes, cakes, cookies, popcorn.
- Vendors are permitted to sell pre-packaged food items that DO require temperature control and are intended to be consumed at a later date, however, a temporary food permit from the City of Plano is required.



